

# SENIOR PORTFOLIO:

## **DOCUMENTS TO COLLECT:**

Unofficial transcript (high school office)  
Credit Check document (template included)  
Test dates for SAT/ACT (included)  
Past test results  
2014-2015 Calendar  
Admission plans chart (included)  
FAFSA 4Caster need determination  
(<https://fafsa.ed.gov/FAFSA/app/f4cForm?execution=e1s1>)  
List of colleges student is applying to  
Deadlines for college applications  
Sample application (included)  
Listing of Scholarship options from college fin. Aid page  
List of Passwords (included)

## **THINGS TO DO:**

Complete page 2 of common app (PARENT TASK)  
Complete 4 year plan check with student  
Review testing options with student, if necessary  
Complete FAFSA 4 caster  
Complete Net Price Calculator (go to financial aid webpage at any university)  
Create a file for all college material (only for colleges where student is applying)  
Attend Columbus Suburban College Fair  
Register with Naviance/Make sure you can log in  
Complete pink sheet/transcript authorization form (PARENT TASK)

## **DECISIONS TO MAKE:**

Determine financial parameters for college  
Parameters regarding college visits (distance/number/time off work/etc.)  
Expectations for student regarding who registers for ACT/SAT  
Parameters regarding number of colleges to apply to

## **MEETINGS TO ARRANGE:**

Counselor meeting to discuss college application/career plans  
Counselor meeting to discuss academic credit check

## **CONVERSATIONS TO HAVE:**

Academic expectations (focus on behaviors—amount of study time, asking for help, homework completion, etc) \*Try to avoid expecting a letter grade  
Expectations regarding college mail (where it will be stored, reading it, etc.)  
Financial parameters for college  
Geographical parameters for college  
College Visit parameters  
Expectations for signing up for college rep visits  
Student feelings regarding his/her college list  
The final college application list (where exactly is the student applying?)

## **THINGS TO WATCH OUT FOR/CHECK UP ON:**

Periodic email communication from college counselor  
Request test scores be sent to colleges  
College Representative visits to the high school (STUDENT SIGN-UP VIA NAVIANCE)  
Complete green sheet/activity list (STUDENT TASK)  
Ask teachers for recommendations (STUDENT TASK VIA NAVIANCE)  
Fill out college applications (STUDENT TASK)  
Request transcripts (STUDENT TASK)  
Meeting with Mrs. K about counselor recommendation (STUDENT TASK)

## **EVENTS TO ATTEND/UPDATE YOUR CALENDAR:**

Columbus Suburban College Fair (9/28: [www.college-fair.org](http://www.college-fair.org))  
Financial Aid Night: 11/5 7pm HS theater  
College Decision Day: 5/1 (class picture in Alumni Piazza during lunch)

